

INTENT TO BUILD MINOR STRUCTURE

This Form is to be submitted only for construction of simple accessory structures such as decks and storage sheds. Please note that even the placement of canvas storage shelters requires notification and any payment of fees. Also use this form to notify this office of renovation and replacement work such as windows, doors, and interior remodeling involving relocation of walls and doorways.

Name and Address of Property Owner: _____

ZIP _____ Tel. _____

Street Address of Building Site _____ Map & Lot _____

Land Use District _____ ShoreLand? _____

Describe your Project and indicate in the sketch area where the construction activity will occur in relation to property lines, water bodies, other structures and streets or roads. Show distances in feet. Complete this form and leave it with Town Office staff along with required fee.

Property Line

Street, Road, or Water Body

PROPERTY LINE

PROPERTY LINE

Signature of Owner or Builder _____
Fees: \$.10/square feet; \$11.00 minimum.

Please NOTE: if your activity is not a simple accessory structure, you must fill out a full Application form. These are available at the Town Office. Do not begin work until notified by Code Enforcement Office.
CEO USE: